



SANDROYD

**Prep
Pre-Prep and Nursery**

**CALENDAR
SUMMER TERM 2024**

Head Boy: J A Manners
Head Girl: R E Egerton

SANDROYD STAFF LIST

Sandroyd Leadership Team (SLT)

Teaching

Mr A Speers.....	Headmaster
Mr T Webster.....	Deputy Head, Director of Sport
Mr E Thompson....	Deputy Head (Wellbeing), Designated Safeguarding Lead
Miss S Whitty.....	Deputy Head (Academic)
Mrs K Blomfield....	Head of Performing Arts, Deputy Safeguarding Lead
Mrs P Holbrook	Head of The Pre-Prep Deputy Safeguarding Lead

Support

Mr R Burnell-Nugent	Bursar
Mrs S Knight.....	Director of Marketing & Development
Mrs D Rawlinson....	Head of Admissions
Mrs A Speers.....	SLT

Houseparents

Mr T Blomfield.....	Head of Boarding, International Tutor
Mr and Mrs Blomfield	Atlas House
Miss H Gabbey.....	Rockies House
Mrs M-L Green	Alaska House
Mr S Holbrook	Himalayas House

Prep Teaching Staff

Mrs S Abbott.....	Junior Department Teacher
Mr S Acton.....	Head of Science, Head of Year 6
Mr R Attlee	English, Master i/c Scholars
Mrs V Beech	Learning Support, Head of Year 7
Mrs E Bell.....	Year 3 Teacher
Mrs H Blanco	Head of Classics
Mr T Blomfield.....	Head of Boys' Games and PE
Miss A Botham.....	Graduate Teacher, Assistant Houseparent
Mrs N Brady.....	Senior Teacher (Academic), Head of Maths
Mrs R Browning-Stamp	Year 4 Teacher, Head of Humanities
Mrs E Carson	Head of Art
Rev'd T Carson	Head of Digital Learning
Mr F Cartwright....	Head of History
Mme C Cournil.....	Head of Languages, Librarian
Miss S Davis	Girls' Games
Mrs E Elmore	Performing Arts Teacher Head of Dance, Head of Swimming
Miss H Gabbey.....	English and History
Mrs M-L Green	Learning Support
Mrs F Golding.....	Head of Girls' Games
Mrs A Groome	Learning Support Teacher
Mrs H Hayward....	Maths
Mr S Holbrook.....	Senior Teacher (Co-Curricular), Deputy Safeguarding Lead, External Visits Coordinator, Head of DT

Mrs F Innes	Head of PSHCE, Head of Year 8
Mr B Irving.....	Senior Teacher (Pupils) i/c Rugby, Geography, Science
Mrs V Irving.....	Teaching Assistant, ELSA
Mrs J Latham	Science, Staff Tutor
Mr E Lewis	Head of Geography
Mrs J Macalpine....	Year 5 Teacher, Head of Junior Department
Mr E Mareau.....	French Teacher
Mrs K McDonald...	Head of Learning Support, SENCO
Mrs K Mclean	Head of EAL
Mrs P McKay	Year 4 Teacher
Mrs R Mullens.....	Games, Head of Athletics
Miss E Nelson.....	Year 5 Teacher, Assistant Houseparent, GAP Coordinator
Miss P Reoch.....	Art Technician, Games
Miss H Wates.....	Head of Riding
Mrs S Williams	Head of English, History, French

Pre-Prep Teaching Staff

Mrs P Holbrook	Head of the Pre-Prep
Mrs E Beaumont	Deputy Head of the Pre-Prep, Nursery Coordinator
Miss K Bullen	Teaching Assistant
Mrs K Campbell Hill	Year 1
Mrs E Hurst Jones ..	Teaching Assistant
Mrs J Lambert-Hurley	Reception, Chair of Staff Committee
Mrs L Segrave	Year 2
Mrs G Williams	Nursery Practitioner

Matrons and Medical Staff

Dr M Morgan.....	School Doctor
Mrs R Dugdale.....	Sister in Charge
Mrs G Bent.....	Head Matron, School Shop Manager
Mrs S Dedics-Taylor	Matron
Mrs N Dunford.....	Overnight Matron
Mrs L Dingley	Sister
Ms C Jacobs.....	School Counsellor
Mrs N Negre.....	Matron, Seamstress
Mrs E Roberts	Matron
Mrs C Twinning.....	Matron
Mrs A Wachter	Sister

Support Staff

Miss S Harding.....	School Secretary
Mrs J Harman	Headmaster's PA
Ms C Murphy	School Administrator
Mrs S Stevens	Finance Bursar
Mrs L Street.....	Finance Assistant
Mr S Hepburn	IT Manager
Miss E Coleman.....	Marketing and Alumni Manager, Assistant Houseparent
Miss L Coombes....	Housekeeper
Mr K Ramsell	Head Chef
Mr M Lane.....	Chef
Mr W Negre.....	Chef
Mr M Sales	Chef
Mr J Scott.....	Chef
Mr J Doble	Head of Maintenance
Mr D Willcox.....	Head Groundsman

SANDROYD TERM DATES

Summer Term 2024

Term Begins	Wednesday 17th April	08.20
1st Exeat	Friday 3rd May – Monday 6th May	12.00 19.00
Half Term	Friday 24th May – Sunday 2nd June	12.00 19.00
Sports Day	Saturday 15th June	
2nd Exeat	Saturday 15th June – Monday 17th June	16.00 19.00
Term Ends for Year 8	Thursday 4th July	18.30
Term Ends	Friday 5th July	12.00

Autumn Term 2024

Term Begins	Wednesday 4th September	08.20
1st Exeat	Friday 20th September – Sunday 22nd September	12.00 19.00
2nd Exeat	Friday 4th October – Sunday 6th October	12.00 19.00
Half Term	Friday 18th October – Monday 28th October	12.00 19.00
3rd Exeat (Long Exeat)	Friday 15th November – Monday 18th November	12.00 19.00
Term Ends for the Pre-Prep	Tuesday 10th December	15.45
Term Ends	Wednesday 11th December	12.00

Spring Term 2025

Term Begins	Thursday 9th January	08.20
1st Exeat	Friday 24th January – Sunday 26th January	12.00 19.00
Half Term	Friday 14th February – Sunday 26th February	12.00 19.00
2nd Exeat	Friday 14th March – Sunday 16th March	12.00 19.00
Term Ends	Friday 28th March	12.00

THIS LIST SUPERSEDES ALL PREVIOUS LISTS. All dates are subject to change so please check the website for updates. You will be notified of any unavoidable changes in timings via the Headmaster's notices and on the website – if in doubt, please contact the School Office. We understand that parents have to plan well in advance and we will only make changes if strictly necessary.

2024

Wed 17 Apr	08:20	Term begins for Day Pupils
	08:20	Term begins for Pre-Prep Pupils
	09:00	Term begins for Junior Boarders
	09:30	Term begins for Senior Boarders
	10:00	Term begins for New Children
Sat 20 Apr		BIG Weekend for Boarders
Sun 21 Apr		Greenpower Goodwood Heat - Senior Greenpower Team
Mon 22 Apr	10:30	Staff Meeting: Pastoral
	13:00	Boarding Committee Meeting
Tue 23 Apr		St George's Day
	13:30	Food Committee Meeting
Wed 24 Apr	09:00	Admissions: Pre-Prep Open Morning
		Cricket-v-Port Regis
		U10 Cricket Festival at Canford
Thu 25 Apr		Morning Workshop on Passover - Years 5&6
		Afternoon Workshop on Shavuot - Years 3&4
Fri 26 Apr	08:30	The Pre-Prep Coffee Morning
	11:00	Jack Ramsay - Old Sandroydian Talk
Sat 27 Apr	09:00	Admissions: Prep School Open Morning
		Cricket-v-Dauntsey's and Monkton
Sun 28 Apr		Riding - JWSQ at Kings Sedgemoor and GR SJ at Moreton
Mon 29 Apr	10:30	Staff Meeting: Academic
	13:00	Staff Committee Meeting
Tue 30 Apr		U8 & U9 Cricket-v-Clayesmore
Wed 01 May		Cricket-v-Clayesmore
Fri 03 May	09:00	135 Anniversary Fete
	12:00	First Exeat begins
Mon 06 May	19:00	First Exeat ends
Tue 07 May	10:30	School Council Meeting
		U8 & U9 Cricket-v-Perrott Hill
		Senior Tennis-v-FSM
		Internal Sandpipers Cricket Match

Wed 08 May		Cricket-v-Castle Court U11 Cricket Festival at Bryanston Athletics Meet at Clayesmore
Thu 09 May		Ascension Day Catch Up HPV Vaccinations For Year 8
Fri 10 May	18:00	Summer Term Concert
Sat 11 May	09:00 12:00	External Speaker - Karl Hopwood - eSafety - Years 4-8 External Speaker - Karl Hopwood - eSafety - Parent Workshop Cricket-v-All Hallows
Mon 13 May	10:30 13:00	Staff Meeting: Full Boarding Committee Meeting Senior Tennis-v-FSM
Tue 14 May	13:30	Common Entrance French Listening Exam (Year 8) Food Committee Meeting U8 & U9 Cricket-v-Dumpton Sandpipers-v-King's Cavaliers
Wed 15 May		Cricket-v-Dumpton
Thu 16 May	10:30	School Council Meeting Common Entrance French Speaking Exam (Year 8)
Fri 17 May	11:00	Common Entrance French Speaking Exam (Year 8) Headmaster's Lecture - Jennifer Coombs U11 Cricket-v-Windlesham
Sat 18 May	12.25	Admissions: Activity Morning Chapel, Pentecost (celebrated) Cricket-v-Perrott Hill
Sun 19 May		Riding - NSEA ODE at Moreton
Mon 20 May	11:00 14:00	Whole School Summer Photo Team Photos
Tue 21 May		U8 & U9 Cricket-v-Sherborne Prep
Wed 22 May		Cricket-v-Sherborne Prep
Thu 23 May	18:00	Year 5 Parent Zoom Meeting - Senior Schools & Technology
Fri 24 May	08:30 12:00 12:00	The Pre-Prep Coffee Morning Year 7 Parent Scholarship Discussion Half Term begins

Sun 02 Jun	19:00	Greenpower Castle Combe Heat - Senior Greenpower Team Half Term ends
Mon 03 Jun		Common Entrance Exams until Fri 07 June Exam Week - Years 3-7
	10:30 13:00	Staff Meeting: Pastoral Boarding Committee Meeting
Tue 04 Jun	13:30	Scholars' Trip to Bristol & Oxford, returning Thu 06 Jun Food Committee Meeting Sandpipers-v-Pedagogues
Wed 05 Jun	09:00 10:30	Admissions: Pre-Prep Open Morning Health & Safety Meeting
Thu 06 Jun	09:00	Governors' F&S Committee Meeting
Fri 07 Jun	08:30 11:00 16:00 18:00	The Pre-Prep Coffee Open Classroom Morning Leavers' Programme begins Year 3 Play Year 4 Production
Sat 08 Jun	09:00	Admissions: Prep School Open Morning Cambridge English Exams (EAL Pupils) Cricket-v-Hazlegrove Junior Wessex Athletics at Walhampton
Mon 10 Jun	10:30 13:00	AS Tracking Week Staff Meeting: Academic Staff Committee Meeting
Tue 11 Jun		U8 & U9 Cricket-v-Chafyn Grove Sandpipers Internal Cricket Match & Friends of Sandroyd Summer Social
Wed 12 Jun		Cricket-v-Chafyn Grove U11 Girls Cricket at King's Bruton Senior Wessex Athletics at Bournemouth
Fri 14 Jun	18:30 19:30	The Pre-Prep Sports Morning Year 7 Showcase Art Exhibition Drinks
Sat 15 Jun	16:00	Sports Day 2nd Exeat begins
Sun 16 Jun		Riding - NSEA ODE at Moreton

Mon 17 Jun	19:00	2nd Exeat ends
	PM	Year 8 Head Boy & Head Girl Event (off-site)
Tue 18 Jun		Leavers' Trip to Mount Kelly - Simply Outdoors, returning Sat 22 Jun
	09:00	OPRO Mouthguard Fitting
	13:30	Food Committee Meeting
		U10 & U11 Swimming Gala at Canford
		Sandpipers-v-Canford Outcasts
Wed 19 Jun		Cricket-v-Dauntsey's
Thu 20 Jun		Sandpipers-v-Perrott Plodders
Fri 21 Jun	09:00	Pre-Prep Move Up Morning
	10:00	Governors' Meeting
	11:00	Sandroyd STEM Competition
Sun 23 Jun		Riding - SWWPC Show at Motcombe Showground
Mon 24 Jun		Skills Week
	10:30	Staff Meeting: Full
Tue 25 Jun		Year 5 Trip to St Briavels Castle, returning Fri 28 Jun at 4.30pm
		Year 7 Trip to France, returning Fri 28 Jun at 11.45pm
Thu 27 Jun		Year 2 Sleepover, until Midday Friday – Year 2 children go home
		Sandpipers-v-Port Rejects
Sun 30 Jun		Greenpower Goodwood Gathering of Goblins – Junior Greenpower Team
	10:30	Leavers' Service & Concert
	13:00	Barbeque for Year 8 Leavers and Parents
	14:00	Year 8 Leavers-v-Parents Cricket
Mon 01 Jul	13:00	Boarding Committee Meeting
Tue 02 Jul	13:30	Food Committee Meeting
		Senior Cricket-v-Bishop Wordsworth's
Wed 03 Jul		National Prep Schools Athletics Finals in Birmingham
	14:00	The Pre-Prep Showcase
Thu 04 Jul	17:30	Leavers' Prize Giving and Leavers' Song
	18:00	Drinks for Leavers' Parents
	18:30	End of Term for Year 8
Fri 05 Jul	11:00	Prize Giving (Pupils Only)
	12:00	Term ends
	19:00	135 Anniversary Ball

SOME GUIDELINES FOR LIFE AT SANDROYD

Rules:

All rules at Sandroyd are dictated by common sense and the need to look after each other as a community. Therefore:

1. **Be kind**
2. **Look after your own possessions and do not ever touch other people's**

Habits:

1. Aim to be **tidy, polite and helpful** to others
2. **Good manners** cost nothing, but are so important. Aim to use 'Good mornings', 'Please's', 'Thank you's' and smile whenever you can!
3. Try to **help** others who need your support and assistance

Expectations:

The Sandroyd Expectations are based around our motto – *Niti est Nitere* and will stand you in good stead for your time at Sandroyd and indeed beyond:

- **Challenge yourself**
- **Respect each other**
- **Be honest**

What do these expectations mean?

Challenge yourself: Do everything to the best of your ability and look to step out of your comfort zone. Work hard to achieve your individual and collective goals.

Respect each other: Respect the individuality and interests of all pupils and staff. Uphold the values and morals that we stand for ensuring that you look after both yourself and your fellow pupils at Sandroyd.

Be honest: Be honest with adults, each other and also be honest with yourself. One of the best ways to learn from your mistakes is to understand and own up to making that mistake. This requires honesty and often courage.

Children's Policy and Code on Bullying

- Every child at Sandroyd, however big or small, old or young, has the right to be safe during their time here.
- No-one in the school will tolerate or allow unkind comments or actions, even when they are not intended to be hurtful.
- To stand by and watch when someone else is being bullied is to support bullying.
- Children should support and help each other by reporting to an adult any instances of unkindness or bullying they see or hear. If anyone sees anybody upset at any stage they should always report it to a member of staff immediately.
- Bullying will always be investigated and taken seriously.

STAFF CONDUCT WHAT PUPILS SHOULD EXPECT

1. It is essential that you feel safe and happy at Sandroyd. You should feel confident speaking to any staff member about any concerns or problems that you might have, and you can expect them to be kind and supportive in response and do what they can to help.
2. You will never be in trouble for raising a concern or worry and will always be listened to. However, please be aware that members of staff cannot promise to keep information to themselves as they are duty-bound to pass on any concerns to the appropriate person if they believe that you or someone else could be at risk of harm. This allows the proper support to be put in place.
3. Your welfare is Sandroyd's highest priority. All staff have a duty of care to you. Any person working at Sandroyd must always maintain appropriate professional boundaries.
4. You should always feel safe in the presence of any member of staff and adult; if you do not, then you should report it to another member of staff.
5. Members of staff must never use abusive language in any circumstances. You should always be treated with respect and dignity. No member of staff should ever humiliate or ridicule you, including on occasions when they may need to challenge you about your behaviour or performance.
6. You must not go inside any member of staff's home. This includes your Houseparents' home.
7. Staff will not make physical contact with you unless they have sought your permission, and it is appropriate to do so (for example, when helping to demonstrate a task in sport or music). Any excessive or inappropriate physical contact that makes you feel uncomfortable should always be reported.
8. Members of staff must not communicate with you on social media or contact you using a non Sandroyd email address. Equally, you must never contact members of staff using social media (or using a non-Sandroyd email address.)
9. If you ever have a worry, please talk to someone. Who you choose to speak to is up to you, and there is a notice in every classroom to help you make up your mind. Everyone is here to help, and if at any time you are feeling unsure, the golden rule is to talk to an adult. Alternatively please put a note in the concerns box.

WHO DO YOU TALK TO ABOUT A PROBLEM?

There are many people here at Sandroyd who will listen and help you if you ask them.

Please don't wait to be asked and please do share your concerns and worries. Here are a few suggestions of people who you can talk to, no matter how big or small you think your problem might be:

- Mr Blomfield, Mrs Blomfield, Mr Holbrook, Mrs Holbrook, Mrs Speers, Miss Gabbey, Mrs Green, Sister or any of the Matrons.
- Mrs Haskins, our Children's Listener, or Ms Jacobs, our School Counsellor.
- Mr Speers, Mr Webster, Miss Whitty, Mr Thompson or Mr Irving.
- Your Tutor or Class Teacher.
- One of the GAPs.
- If none of the above, why not ask one of your friends to help you?
- If you don't feel that there is anyone at Sandroyd who can help with your particular issue you could call Childline – freephone 0800 11 11 11.

Remember, there is always someone here who you can talk to and who will listen and take your problem seriously.

Some useful telephone numbers:

Mrs Michelle Haskins, Children's Listener	01725 552052
Mr Thomas, Chair of Governors	07710 038283
Childline	0800 11 11 11
Everyone's Invited School's Abuse Concerns,	
NSPCC Helpline	0800 136 663
Ofsted	08456 404040
Help at Hand	0800 5280731
Care Quality Commission	03000 616161
You can always email Ms Jacobs, School Counsellor	cjacobs@sandroyd.com

WHO CAN HELP ME?

If you feel that someone has hurt, abused or harassed you, or has made suggestions that you feel are inappropriate, the best person to talk to is Mr Thompson, the Designated Safeguarding Lead, who can be contacted on 01725 516264 or on his school email ethompson@sandroyd.com.

School Office	01725 516264
Headmaster's PA	01725 530127
Admissions	01725 530124
Marketing	01725 530124
Bursar	01725 516329
Sister	01725 553207

School e-mail: office@sandroyd.com

Admissions: drawlinson@sandroyd.com

School Uniform Shop: schoolshop@sandroyd.com

Website: www.sandroyd.org

Follow us on Twitter: [@sandroydschool](https://twitter.com/sandroydschool)

Facebook: [@sandroydschool](https://www.facebook.com/sandroydschool)

Houseparents

Mr S Holbrook

(Himalayas House Houseparent, Year 8 Boys)

Mrs M-L Green

(Alaska House Houseparent, Year 7 and 8 Girls)

Mr and Mrs Blomfield

(Atlas House Houseparents, Middle Boys Years 6 and 7)

Miss H Gabbey

(Rockies House Houseparent, Junior Boys and Girls)

Rockies House 01725 553255

(Yrs 3-6 girls Yrs 3-5 boys)

Incoming calls only 7.15-8.00pm

Atlas House 01725 553200

(Boys Yrs 6 and 7) 01725 553257

Incoming calls only Yr 6 7.30-8.30pm

Incoming calls only Yr 7 7.45-8.45pm

Himalayas House (Yr 8 Boys) 01725 530125

Himalayas House (Yr 8 Boys) 01725 530126

Alaska House (Yrs 7 and 8 Girls) 01725 553259

Pre-Prep

Pre-Prep Office

Tel: 01725 553208

website: www.sandroyd.org/pre-prep-school

GUIDELINES FOR PARENTS REGARDING COLLECTION OF CHILDREN

Day Children:

If your child is ill and unable to come into school in the morning, please ring or email Sister or the School Office by 8.30am.

Please ensure that the School is informed if anyone other than the pupil's parent or guardian is collecting your child.

All children should be collected from the Front Hall.

Year 3: 4.30pm or 6.30pm

Year 4: 4.30pm or 6.30pm

Year 5: 4.30pm or 6.30pm

Year 6, 7 & 8: 6.30pm

Wednesdays: 4pm or after matches

Saturdays: 4pm or after matches

Boarders:

Parents must advise the School Office of the movements and timings for children if they wish to take out their child on either Saturday (4pm or after matches) or Sunday. Children returning on Sunday evening should do so by 7pm, or 5.30pm if they require tea.

Escorted Travel:

If required, the School Office will arrange transfers to/from the airport at the beginning and end of term, at half term and at exeat weekends (where applicable).

Please contact the School Office for further information.

